

## Relevant documentation for COVID-19 public health emergency contingency plan (PHECP) development

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### **Introductory note:**

The structured checklist below was prepared to support *Port A's* multidisciplinary core planning team to identify, collect and review relevant documentation prior to revision of the COVID-19 specific port PHECP.

It indicates a suggested\*\* list of documentation to:

- *Inform the planning process*
- *Provide context to the current legal frameworks, operational plans and processes in which Port A operates*
- *Facilitate interoperability of Port A's COVID-19 specific plan with existing health and emergency plans*
- *Further understanding of the port profile of Port A*

Suggested documentation for review addresses different:

1. Levels (local, regional, national, international)
2. Formats (legislation, regulations, policies, guidance documents operational plans, external service agreements)
3. Topics (COVID-19 and other public health risks, emergency/crisis response, maritime/port operations)

\*\*This list is non-exhaustive and can be modified as required.

Relevant documentation	Competent authority	Document title (available from)	Collected	Reviewed	Relevant remarks
International health legislation		e.g. International Health Regulations (IHR) 2005	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
European health legislation		e.g. Decision No 1082/2013/EU on serious cross-border threats to health	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
		e.g. Council Directive 2008/114/EC of 8 December 2008 on the identification and designation of European critical infrastructures and the assessment of the need to improve their protection			
National legislation on implementing International Health Regulations 2005			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
National legislation on implementing Decision No 1082/2013/EU			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
National health legislation/policies			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
National communicable disease legislation/policies			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
National legislation related to COVID-19			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
National maritime legislation/policies			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
National crisis legislation/policies (Civil protection/defense)			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
National emergency management legislation/policies			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
National/regional public health emergency response plans			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Regulatory agency documents (from customs, biosecurity, police, military)			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Industry regulations and plans			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Local maritime regulations and plans			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Local public health emergency response plans			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Policies and contingency plans from nearby airports (if applicable)			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Policies and contingency plans from nearby ground crossing stations (if applicable)			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Local legislation related to COVID-19			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Local civil protection plan			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Operator security plans (framework of Directive 2008/114/EC)			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
General port emergency plan			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Port policy, operational plan, safety plan and emergency plan			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Description of port facilities a) port site plan b) safety equipment register c) map of locations d) diagram of port facilities			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Service provider operational capability documents and contracts			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Port vector management plan			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Previous public health or emergency plans for port			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Existing “after action” or “post incident” reports/reviews from past port public health responses			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Results from WHO Core Capacity Assessment Tool (if applicable)			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	

PORT A – Documentation relevant for COVID-19 specific public health emergency contingency plan (PHECP) development

<p>Statistical data related to the port:</p> <p>a) Number of ship visits and types of ships</p> <p>b) Volume passengers/crew and origin and others (e.g. technicians, harbor pilots, truck drivers etc.)</p> <p>c) Types of cargo handled</p> <p>d) Cruise ship itineraries and previous and next ports of call for ships calling</p>			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>Guidance on public health, communication disease, international travel, ship and ports prepared by WHO and IMO</p>			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>Guidance documents related to COVID-19, international travel, ships and ports prepared by global and European agencies</p>			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>Public health emergency contingency plans (PHECP) of cruise ships calling at port</p>			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>Cruise ship and port agreements for COVID-19 event management</p>			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>Any other relevant local rules/regulations</p>			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	